

Centurion Running Club Constitution

1. Name of Club

The club will be called *Centurion Running Club* and may also be referred to as Centurion RC or CRC. *Centurion Running Club* will be affiliated to *UK Athletics/England Athletics*.

2. Aims and Objectives

The aims and objectives of the club will be:

- a) To offer coaching and competitive opportunities in *running*.
- b) To promote the club within the local community and *running*.
- c) To ensure a duty of care to all members of the club
- d) To provide all its services in a way that is fair to everyone

3. Membership

- a) Membership of the club is open to anyone interested in promoting, coaching, volunteering or participating in Running, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.
- b) The membership shall consist of the following categories:
 - i. Full membership
 - ii. Couples membership
 - iii. Junior membership
 - iv. Student (& other concessions) membership
 - v. Life membership
 - vi. Non-UKA Membership (associate)
 - vii. Second Claim membership
- c) All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted.
- d) Members in each category will pay membership fees, as determined at the Annual General Meeting.
- e) Individuals shall not be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.
- f) Members may resign at any time by giving notice to the membership secretary but there is no legal entitlement to a refund of part or the entire membership fee. Membership will cease immediately on the giving of such notice, upon death, and upon the failure of the member to comply with any condition of membership set out in this constitution.

4. Competition

- a) The club colours comprise a vest or T shirt with blue and white hoops (horizontal stripes). Unless changed by consent of UK Athletics.
- b) Members competing in official races representing the club must wear the specified club colours. Official races are any races directly administered by UK Athletics bodies, such as Midland Counties Athletics, England Athletics etc. For other races such as those administered by local clubs it is not mandatory, but it is strongly encouraged if entered as a CRC member.
- c) If you are first claim to Centurion RC you must wear club colours in area and national races, although out of area and local races you can wear 2nd claim colours.

5. Sports Equity

- a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:
- b) Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.
- c) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- d) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- e) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- f) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

6. Application of Funds

- a) The club is a non-profit distributing organisation. Surplus income or profits after maintaining prudent reserves are to be used to maintain or improve the club's facilities and/or to further the club's aims and objectives above.
- b) For the avoidance of doubt the club may sell and supply food, drink and related sports clothing and equipment, remunerate members for the bona fide provision of tangible goods and services for the benefit of the club provided that such arrangements are approved by the management without the member being present and are agreed on an arm's length basis, pay interest on money lent by a member to further the aims and objectives of the club at a commercial rate of interest, reimburse any member for reasonable and proper out of pocket expenses incurred on club business, insure against any liability which the management considers appropriate and pay for reasonable hospitality for visiting teams and guests.
- c) No member, however, shall be remunerated for serving on the management, undertaking club duties or competing for or on behalf of the club.

7. Committee

- a) The affairs of the Club shall be conducted by a Committee which shall consist of the Chair, Treasurer, Secretary and other elected voting positions, as determined at the Annual General Meeting.
- b) Elected voting positions are as listed here:
 - i. Chairperson
 - ii. Secretary
 - iii. Treasurer
 - iv. Membership Secretary
 - v. Men's Team Captain
 - vi. Ladies' Team Captain
 - vii. Men's Team Manager
 - viii. Ladies' Team Manager
 - ix. Promotions Officer
 - x. Club Records Officer
 - xi. Welfare Officers (Male and Female)
 - xii. Coach Co-ordinator
 - xiii. Social Secretary(s)
- c) All committee members must be members of the Club.
- d) If required, the committee shall elect a Vice Chair from among its members.

- e) The term of office shall be for one year, and members shall be eligible for re-election.
- f) If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- g) The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- h) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- i) The Committee will be responsible for disciplinary hearings of members who infringe the club code of conduct. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- j) The committee meetings will be convened by the Secretary of the Club and aim to be held every first Thursday in the month, with no less than 8 times per year.
- k) Only the posts listed above will have the right to vote at committee meetings.
- l) The quorum required for business to be agreed at Committee meetings will be 5.

8. Finances

- a) The club treasurer will be responsible for the finances of the club.
- b) The financial year of the club will run from 1st January and end on 31st December.
- c) All club monies will be banked in an account held in the name of the club (currently HSBC Bank) Access to Online Banking should be available to the Treasurer plus at least one other out of the Secretary or Chairman.
- d) At least one auditor will be appointed each year by the Treasurer with the approval of the Chairman. The appointed auditor will usually be to a Club member, but this is not mandatory.
- e) An audited statement of annual accounts will be presented by the treasurer at the Annual General Meeting.
- f) Any cheques drawn against club funds should hold the signatures of the treasurer plus one of up to two other officers.

9. Annual General Meetings and Extraordinary General Meetings

- a) General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.
- b) The Club shall hold the Annual General Meeting (AGM) in late January or early February to...
 - i. Approve the minutes of the previous year's AGM.
 - ii. Receive reports from the Chairman and Secretary.
 - iii. Receive a report from the Treasurer and approve the Annual Accounts.
 - iv. Receive a report from those responsible for certifying the Club's accounts.
 - v. Elect the officers on the committee.
 - vi. Agree the membership fees for the following year.
 - vii. Consider any proposed changes to the Constitution.
 - viii. Deal with other relevant business.
- c) Notice of the AGM will be given by the club secretary with at least 28 days' notice to be given to all members.
- d) Nominations for officers of the committee will be sent to the secretary prior to the AGM.
- e) Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate them at least 7 days before an AGM.
- f) All members have the right to vote at the AGM.
- g) The quorum for AGMs will be a minimum of 20 persons or 25% of current membership whichever the larger number is.
- h) The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.
- i) An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 10% of the members of the Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.

j) All procedures shall follow those outlined above for AGMs.

10. Amendments to the constitution

a) The constitution will only be changed through agreement by majority vote at an AGM or EGM.

11. Discipline and appeals

- a) All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The Club Chairperson is the lead contact for all members in the event of any child protection concerns.
- b) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary or other committee member if the complaint is regarding the Secretary.
- c) The Management Committee will meet to hear complaints within 7 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.
- d) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 28 days of the hearing.
- e) If a complaint is upheld the committee will refer to the disciplinary procedure.
- f) There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 7 days of the Secretary receiving the appeal.

10 Dissolution

- a) A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- b) In the event of dissolution, all debts should be cleared with any club funds. Any assets of the club that remain following this will become the property of *UK Athletics*

11 Declaration

Centurion Running Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Peter Thomas	Position	Chair
Sign	Peter Thomas	Date	18/02/2026

Name	Steve Brough	Position	Secretary
Sign	Steve Brough	Date	18/02/2026